

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Vidya Vardhaka Sangha First Grade College

1.2 Address Line 1

“Mangaladhama”, II Block , III Stage

Address Line 2

Basaveshwaranagara

City/Town

Bangalore

State

Karnataka

Pin Code

560079

Institution e-mail address

vvsfgcw@gmail.com

Contact Nos.

080-23228373, 080-23226182

Name of the Head of the Institution:

Dr. M.C. Prakash

Tel. No. with STD Code:

080-23228373

Mobile:

8147263330

Name of the IQAC Co-ordinator:

Mrs.Rajalakshmi

Mobile:

9036071126

IQAC e-mail address:

vvsgcw@gmail.com

1.3 NAAC Track ID(For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/53/RAR/18

1.5 Website address:

vvscollege.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.25	2004	
2	2 nd Cycle	B	2.53	2010	
3	3 rd Cycle	B+	2.62	2017	21/02/2022

1.7 Date of Establishment of IQAC : DD/MM/YYYY

SEP 2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR 2017-18 _____ 2018 _____ (13/12/2018)

1.10 Institutional Status

University State Central emed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Bangalore University
Bangalore Central University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	02	
2.2 No. of Administrative/Technical staff	01	
2.3 No. of students	02	
2.4 No. of Management representatives	01	
2.5 No. of Alumni	01	
2.6 No. of any other stakeholder and community representatives	-	
2.7 No. of Employers/ Industrialists	-	
2.8 No. of other External Experts	01	
2.9 Total No. of members	08	
2.10 No. of IQAC meetings held	03	
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> faculty <input type="text"/>	02

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. National Seminar -Explorations(Annual Seminars)- Recent Trends in Physical Sciences – 1 held on 24 – 09 – 2018
2. Business lab conducted an entrepreneurship lecture series for the commerce students.

2.14 Significant Activities and contributions made by IQAC

1. Various events of the students association are conducted according to the suggestions of IQAC .
2. Business lab conducted an Entrepreneurship Lecture series as suggested by IQAC.
3. Feedback on Teachers given by students was collected and rated the teachers on annual performance appraisal collected from them.
4. University Rank holders were felicitated with mementos and cash awards..

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Infrastructural requirements like painting the building and replacement of window panes	Executed
2. Solar panels (discuss)	
3. Competitions planned	Conducted
4. Syllabus coverage	Monthly assessment of work diary by principal.
5. Tests, assignments	Two tests conducted. Assignments/Presentations by students.
6. Institutional Social Responsibility	Swachh campus campaign

* Attach the Academic Calendar of the year as Annexure.- Bangalore University calendar

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other

Provide the details of the action taken

*Renovation of the office, Staffroom & the Business Lab for which funds are being mobilised .
 *Executed the Installation of the vending machine project and it is working well.
 *Execution of the project of compost making will be taken up in 2018 -2019.
 *Commencement of skill development stage 1 – tailoring course.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Affiliated college therefore no flexibility in revision of the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	05	02	03	00	-

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						03			

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	02	01	
Resource Persons		01	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Technology enabled teaching - Power Point presentation.
- Group discussions and learning methodology.
- Student innovative projects -Power point presentations by students
- Interactive method
- Activity based Learning - Role play
- Visit to reputed institutes , industry and research labs.

2.7 Total No. of actual teaching days during this academic year

90 per semester

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ mostly conventional type for NCS Courses

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03		
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2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I Bcom	80	-	88.75	25	0	66.23
II Bom	91	48.14	93	-	0	93.40
III Bcom	90	-	97.5	2.5	0	94.44
I BSc	14	-	71	-	-	71
II BSc	20	-	55	-	-	55
III Bsc	10	-	40	-	-	40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The IQAC is active in collecting feedback both through formal and informal channels and counsels the staff in necessary cases.
2. Parent – teacher meetings are held to monitor the learning processes and comprehend any difficulties the students may be facing in the teaching process.
3. Monitoring of syllabus completion through work diary and Staff academic meetings.
4. Periodical meetings with Student academic council.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	08	NIL	03
Technical Staff	02	NIL	NIL	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Encouraging the faculties to attend seminar /Conferences/Symposia
2. Student innovative programmes such as Project work for students.
3. Visit to research institutes and other industry where extensive research work is being undertaken.
4. Guest lecturers by eminent scientists / researchers/industrialists to instil scientific temper towards research.
5. Motivates departments to conduct national seminars on par with emerging trends.

3.2 Details regarding major projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	01		
Non-Peer Review Journals	01		
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations : NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

The faculty have been invited by different colleges to address the students and the staff on topics of their expertise.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons - 01

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year - NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

02

01

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level 01 State level
National level International level

3.23 No. of Awards won in NSS: NIL

University level State level
National level International level

3.24 No. of Awards won in NCC: NIL

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Conducted Summer camps for Viveka Tribal Centre for learning ,Hosahalli HD Kotetaluk. Mysore District.
- Conducted a summer Camp for about 4 days for Tribal Children of 9thStd which comprised of sessions on soft skills and creative activities. Funds mobilized with contribution from faculty and alumni. Alumni involved in organising the activity
- About 10 students have been going to government schools to give academic assistance to needy children there. This is a voluntary service.
- Awareness on Swachh Bharat.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	287.7 Sq.mt	NIL		
Class rooms	07			
Laboratories	05			
Seminar Halls	02			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	01		
Value of the equipment purchased during the year (Rs. in Lakhs)	UPS	UPS		
Others	GYM EQUIPMENTS			

4.2 Computerization of administration and library

- Library automization is already done. Updates are regularly taken.
- Most of the office work is made online by the university and the government
- Application of Tally for Office accounts is in process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23733	1193378	155	28526	47602	1266378
Reference Books	1045	105195				
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video		18895				
Others (specify) Newspapers & periodicals	18	2200			18	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59		ALL			6	8	2
Added								
Total	59							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

2. Learning Management System for students is maintained by all the teachers where each teacher conducts and prepares the question bank.
3. E-Governance :- Training office staff for using tally etc. to be taken up soon

4.6 Amount spent on maintenance in lakhs :

i) UPS etc. renewal /repair	1,25,000
ii) Office renovation	4, 50,000
iii) Equipments	-
iv) Others	25,000
Total :	6,00,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. IQAC provides a platform on the reopening day for the fresher's to get a know-how of the college.
2. Treasure hunt of talents in freshers is unearthed on talents day supported by IQAC.
3. Training for soft skills.
4. Initiating life skills workshops by college counsellor
5. Organizing workshops towards value education.
6. Yoga and Karate classes for self defence
7. Anti-ragging and anti-sexual harassment cell have been constituted.
8. Notifications and circulars regarding government scholarships and scholarships /donations by philanthropists displayed on notice boards and communicated to students through class representatives.
9. All important information conveyed to students by Principal in the morning assembly.
10. Opportunities provided to students to participate in inter – collegiate competitions to showcase their talents and imbibe new ones.
11. Book bank scheme – Text books are issued to students to refer and use for the whole semester.
12. Each department also houses a small library for students to make use of.
13. Value education every Friday through motivational talks by renowned personalities and experts.

5.2 Efforts made by the institution for tracking the progression

1. On rotation one of the staff members will be nominated as President of student association who will monitor all the activities of the Students Association supported by IQAC.
2. Semester – wise analysis of the University results.
3. Analysis of placement data.
4. Feedback on Teachers from students.
5. Internal assessment is verified.
6. Result sheet given to students to be duly signed by parents and returned to college after every internal exam.
7. Suggestion boxes instated to help students voice their grievances.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
329	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women
	35	10	

No	%
294	89.4

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
73	36	03	204	-	316	49	35	04	241	-	329

Demand ratio

Dropout % -10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Proposed Learning management system with which quantitative aptitude, English and logical reasoning are been taught.
2. Training for Bank recruitment exams.
3. Training for CPT

No. of students beneficiaries

100 -110

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. All teachers are mentors. Commerce teachers have 30 students and Science teachers have around 05 students under his/her guidance. All students of the college are covered.
2. Placement cell conducts soft skills and aptitude classes for all the final year students annually. Certificate course on pre-placement training

No. of students benefitted

About 120

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	21	1	30

5.8 Details of gender sensitization programmes

1. Talks arranged by the Women's Cell on gender sensitization .

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: NIL

State/ University level National level International level

No. of students participated in cultural events: NIL

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events: NIL

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	80 - 90	1.67 lakhs
Financial support from government	29	105463
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Improvisation of water facility.
2. Free lunch facility.
3. Vending machine for providing and disposing of sanitary pads.

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision: To make value based quality education the defining element in all our college activities.

Our Mission: Preparing students to be value-conscious human beings with the right attitude for a healthy society

6.2 Does the Institution have a management Information System

1. Suggestion box
2. Mentor scheme
3. Formal written feedback on a 10 point scale.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. No leverage as syllabus prescribed by the university.
2. Attempt to add practical dimensions to syllabus.

6.3.2 Teaching and Learning

1. Power point presentation
2. Role Play
3. Debate on relevant topics.
4. Audio – video sessions in place.
5. Group Discussions.
6. Student presentations/projects
6. Guest lectures by eminent personalities.
7. Practical training in business lab and entrepreneurship
8. Guidance to final year B Com students on entrepreneurship by experts.

6.3.3 Examination and Evaluation

1. Conventional tests
2. Assignments
3. Project assignment to students and evaluation of the same.

6.3.4 Research and Development

1. Encouragement given to students to take up summer research projects.
2. Students and faculty encouraged to attend workshops/seminars conducted by premiere institutions in Bangalore.
3. Students and faculty encouraged to present papers at seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library automated.

6.3.6 Human Resource Management

1. Business lab activities for students train them in stores management and banking processes.
2. Tailoring courses.
3. Students are involved in event management where they organise and completely overlook the intercollegiate competitions held in the college.

6.3.7 Faculty and Staff recruitment

1. No replacement or new recruitment provided by the government for vacancies caused by retirement or death.
2. Management has appointed staff both for teaching and non – teaching vacant posts.
3. Appointment of staff for new subjects or existing workload is done by the management following an interview and demonstration conducted by the principal and head of the particular department.

6.3.8 Industry Interaction / Collaboration

Visit to industries for better exposure – the science students accompanied by the faculty visited the Rail Factory at Yelahanka.

6.3.9 Admission of Students

For BSc students are admitted by first come basis.
For BCom : It is merit based admission and as per reservations

6.4 Welfare schemes for

Teaching	√
Non teaching	
Students	√

6.5 Total corpus fund generated

2.42 lakhs

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	yes	LIC	Yes	VVS

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Computerisation of marks list, results
- Revaluation process
- Provision for online verification of answer papers by candidates.
- Online admission approval process

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy is offered to willing colleges.

6.11 Activities and support from the Alumni Association

1. Annual meets are conducted.
2. Financial support for welfare activities such as free lunch for students.
3. Involvement in college programmes.

6.12 Activities and support from the Parent – Teacher Association

Activity: Parents meet Parents of I year students are addressed by an expert counsellor.
Parents meet the mentors and give valuable suggestions.
Support: Parents are involved in various activities like sponsoring a few activities in the college. Their support for helping needy students is sought.

6.13 Development programmes for support staff

1. Computer related training offered.
2. Introduction of tally and other software.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Sapling and trees planted in the campus in the available space.
- Swaach campus programmes conducted.
- Speakers invited to deliver talks to students on need for protecting the environment.
- Rain – water harvesting programmes on the anvil.
- Compost making using dry leaves and other wet waste also being worked on.
- Bio- degradable plastics only in use in the campus.
- Competitions such as collage, power – point presentations, lectures etc held to educate the students to protect the environment.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Power point presentations by students.
2. Video sessions conducted.
3. Programmes like Swaach campus conducted.
4. Waste management.
5. Tailoring course with certificate.
6. Solar electricity generation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sanitary napkin vending machine and incinerator installed.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. VVSFGC Bank run by students.
2. Skill Development Cell conducts various activities.
3. Talks on entrepreneurship.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. Solar electricity generation
2. Planting of trees.
3. Avoiding the use of plastic in the campus.
4. Optimization of the use of power.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: Good reputation, Good infrastructure within limited area, competent human resource.

Weaknesses: Poor Industry-academia interface owing to paucity of time.

Opportunities: Emerging entrepreneurial opportunities, increase in number of students seeking higher education.

Threats: Springing up of many institutions around the college offering the same courses and not tapping new courses..

8. Plans of institution for next year

Academic plans : 1. To start M.Com course 2. To start Skill development courses 3. To create good industry – academia interface. 4. Visits to research institutes, factories etc to instill research fervour in students. Others : 1. Installation of compost making unit to convert biodegradable material into compost
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Name :Mrs.Rajalakshmi

Name Dr M C Prakash

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC